University of Edinburgh  
School of Social & Political Science  
Social Anthropology  
2015 – 2016  

*Culture and Power*  
*(SCAN10030)*

**Key Information**

| **Course Organisers** | Dr Richard Baxstrom  
Email: Richard.Baxstrom@ed.ac.uk  
Room 5.29  
Chrystal MacMillan Building, George Square  
Guidance & Feedback Hours: Tuesdays 13.00 – 15.00 |
|-----------------------|-------------------------------------------------|
|                       | Dr Laura Jeffery  
Email: laura.jeffery@ed.ac.uk  
Room 5.20  
Chrystal MacMillan Building, George Square  
Guidance & Feedback Hours: Wednesdays 11.00 – 13.00 |
| **Location** | Semester 1  
Fridays 11.10 – 13.00  
Room G.06, 50 George Square |
| **Course Tutor** | Leila Sinclair-Bright  
Email: l.t.sinclair-bright@sms.ed.ac.uk |
| **Course Secretary** | Lisa Kilcullen  
Email: L.Kilcullen@ed.ac.uk  
Undergraduate Teaching Office |
| **Assessment Deadlines** | • Short essay: 12 noon Tuesday 20 October 2015  
• Exam: To be confirmed |

**Aims & Objectives**

This course introduces a range of anthropological approaches to politics. It provides a detailed examination of both open and hidden forms of power and their workings at the global, state, national, community, and personal level. Key themes of this course are: bureaucracy and irrationality in the modern state, sovereignty, political violence, resistance, Citizenship, religion and human rights.
## CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning Outcomes</td>
<td>1</td>
</tr>
<tr>
<td>Teaching Methods</td>
<td>1</td>
</tr>
<tr>
<td>Assessment</td>
<td>1</td>
</tr>
<tr>
<td>Short Essay – Assessment Description</td>
<td>1</td>
</tr>
<tr>
<td>Scottish Parliament</td>
<td>2</td>
</tr>
<tr>
<td>Edinburgh Sheriff Court &amp; Justice of the Peace Court</td>
<td>2</td>
</tr>
<tr>
<td>Assessment Criteria</td>
<td>2</td>
</tr>
<tr>
<td>Attendance</td>
<td>3</td>
</tr>
<tr>
<td>Communications</td>
<td>3</td>
</tr>
<tr>
<td>Readings</td>
<td>3</td>
</tr>
<tr>
<td>Lecture Summary</td>
<td>4</td>
</tr>
<tr>
<td>Course Lectures and Readings</td>
<td>4 – 15</td>
</tr>
<tr>
<td>Appendix 1 – Submission &amp; Assessment Information</td>
<td>16</td>
</tr>
<tr>
<td>Word Count Penalties</td>
<td>16</td>
</tr>
<tr>
<td>ELMA: Submission and Return of Coursework</td>
<td>16</td>
</tr>
<tr>
<td>Return of Feedback</td>
<td>16</td>
</tr>
<tr>
<td>Exam Feedback &amp; Viewing Exam Scripts</td>
<td>17</td>
</tr>
<tr>
<td>The Operation of Lateness Penalties</td>
<td>17</td>
</tr>
<tr>
<td>How to Submit a Lateness penalty Waiver Form</td>
<td>17</td>
</tr>
<tr>
<td>Plagiarism Guidance for Students</td>
<td>19</td>
</tr>
<tr>
<td>Data Protection Guidance for Students</td>
<td>19</td>
</tr>
<tr>
<td>Appendix 2 – General Information</td>
<td></td>
</tr>
<tr>
<td>Students with Disabilities</td>
<td>20</td>
</tr>
<tr>
<td>Learning Resources for Undergraduates</td>
<td>20</td>
</tr>
<tr>
<td>Discussing Sensitive Topics</td>
<td>21</td>
</tr>
<tr>
<td>Guide to Using LEARN for Online Tutorial Sign-Up</td>
<td>21</td>
</tr>
<tr>
<td>External Examiner</td>
<td>21</td>
</tr>
</tbody>
</table>
Learning Outcomes
By the end of the course, the students should have a clear understanding of the importance and scope of anthropology’s contribution to the analysis of power and politics. They will be able to take an informed, anthropological perspective on issues of governance, citizenship, processes of democratization, protest, and the role of the state in a variety of ethnographic contexts.

Teaching Methods
The course involves one two-hour session a week for the whole class, together with small group support teaching in separate one-hour sessions (starting in week 2). In the main session, most weeks will involve a mixture of a lecture and some discussion and group work. Students can sign up for small group support teaching via Learn.

The ‘small group’ support teaching will normally be concerned with one or more readings that illustrate, underpin or extend issues raised in the main sessions. Students should note that participation in the small group support teaching sessions is compulsory and attendance will be recorded.

Each week you will be required to come to the Small group support teaching with a short piece of written work, about 100-200 words long. You will write a short paragraph of your own personal response to the discussion readings for that week. A personal response is not a summary of the reading, but rather your reaction to it: What did you like or not like about the piece? What questions did it answer or leave unanswered? You will be required to bring a paper copy of your personal response to class, a copy of which will be handed in to the tutor at the end of the class. You will not receive a mark or feedback for each individual response, but these responses will feed into the final tutorial participation mark awarded. The rationale behind this is: to make class discussion more focused, to help students formulate their own opinions, to give more opportunities to practice writing skills, and to provide a basis for awarding a grade for tutorial participation at the end of the course.

Assessment
Students will be assessed by:

(i) A short essay of 1500 words, plus bibliography, due Tuesday 20 October 2015: this carries a weighting of 20% towards the final overall mark for the course.
(ii) A 2-hour examination at the end of the Semester, this caries a weighting of 70% towards the final overall mark for the course. Exam dates and times will be scheduled by Student Administration services. You can view the dates of the examination diets for 15/16 at http://www.ed.ac.uk/student-administration/exams/exam-diets
(iii) Tutorial Participation, this carries 10% a weighting of 10% towards the final overall mark for the course.

Short Essay - Assessment Description
Your mid-term coursework will be based on an ethnographic exploration of one of two sites in Edinburgh: the Scottish Parliament OR the Edinburgh Sheriff Court and Justice of the Peace Court. Both institutions are open to the public. To complete the assessment you will visit either institution and observe proceedings for at least one hour.
Based on your observations, you will write 1500 word analysis answering the question:

‘How is the power of the state performed and/or enforced in the Scottish Parliament/Courts?’

We do not want you to interview anyone. Just observe and take notes on what you see. You will base your analysis on one or more of the anthropological themes discussed in the first five lectures of the class.

To receive a passing mark for your essay, you will need to reference at least three texts from the reading list in a meaningful way. A successful essay will base its analysis on the themes and debates in political anthropology and present a clear and creative analysis of your observations in a scholarly and anthropological manner.

Scottish Parliament
The Scottish Parliament building is located in the Holyrood area of central Edinburgh at the foot of the Royal Mile near to the Palace of Holyroodhouse. You can choose to visit the Debating Chamber, First Minister’s Question Time or a Committee Meeting. Parliament is in session on Tuesdays, Wednesdays, and Thursday. It is possible to turn up on the day to see if tickets are available, but it is advisable to book in advance here: [http://www.scottish.parliament.uk/vli/visitingHolyrood/chamberTickets.htm](http://www.scottish.parliament.uk/vli/visitingHolyrood/chamberTickets.htm)

**Please note: Parliament goes into recess on 10 October 2015.**

Edinburgh Sheriff Court and Justice of the Peace Court
The Courts are located at 27 Chambers Street, opposite the Museum. Daily lists of court business and other information is available through the website of the Scottish Courts: [http://www.scotcourts.gov.uk/index.asp](http://www.scotcourts.gov.uk/index.asp)

On arrival, please report to the main reception desk. Explain that you are a student and ask advice on which court rooms might be appropriate for you to observe. The courthouse is usually open 9am-5pm - Mon - Thu, 9am - 4:45pm - Fri.

Both the Parliament and the Court are working environments, and it is therefore important that you behave appropriately in both places.

**Assessment Criteria**
The short essay will be assessed according to the following criteria:

- Development and coherence of arguments
- Use of supporting evidence, including evidence of ethnographic observation
- Demonstration of an advanced and critical understanding of relevant key debates examined on the course, including reference to at least three articles on the reading list
- Degree of reflexivity and critical thinking in relation to arguments and evidence
- Drawing together major arguments by way of conclusion in relation to the assignment
- Formal presentation of report: correct referencing and quoting; spelling, grammar and style; layout and visual presentation.
Tutorial participation will be assessed according to the following criteria:

- **Attendance**
- **Participation**, including participation in discussion, evidence of having read the week’s readings, and handing in a personal response.
- **Quality of Contribution**, including showing a level of critical thinking and understanding, as well as Collegial and productive responses to other people’s remarks.

Please refer to Appendix 1 for additional information about assessment and submission procedures.

**Attendance**

Attendance and participation in the lectures and discussion are essential for developing an understanding of the topics.

**Communications:**

You are strongly encouraged to use email for routine communication with lecturers. We shall also use email to communicate with you, e.g., to assign readings for the second hour of each class. All students are provided with email addresses on the university system, if you are not sure of your address, which is based on your matric number, check your EUCLID database entry using the Student Portal.

This is the ONLY email address we shall use to communicate with you. Please note that we will NOT use ‘private’ email addresses such as yahoo or hotmail; it is therefore essential that you check your university email regularly, preferably each day.

**Readings**

All students should read the Essential and Discussion Readings for every lecture. These Readings are necessary to create a thorough understanding of the topic. Further readings listed for each topic are intended to allow students to explore and consolidate their knowledge of particular themes. We have given extensive references in order to help students explore the wider literature if they so wish: we would not expect any student to read all the references for all of these weeks. However, if you are intending to write an essay on a particular topic, you must demonstrate that you have read many, if not all, the different readings suggested for that topic.

Discussion Readings (plus much Essential Readings) can also be obtained electronically via LEARN or the links in the main library catalogue. If you have any difficulty getting hold of any of the readings, contact the course organisers.
Lecture Summary

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Lecture</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>25.09.2015</td>
<td>Introduction to the Anthropology of Politics</td>
</tr>
<tr>
<td>2</td>
<td>02.10.2015</td>
<td>Sovereignty and the State</td>
</tr>
<tr>
<td>3</td>
<td>09.10.2015</td>
<td>Power and Resistance</td>
</tr>
<tr>
<td>4</td>
<td>16.10.2015</td>
<td>Nationalism</td>
</tr>
<tr>
<td>5</td>
<td>23.10.2015</td>
<td>Religion and Secularism</td>
</tr>
<tr>
<td>6</td>
<td>30.10.2015</td>
<td>Citizenship and Migration</td>
</tr>
<tr>
<td>7</td>
<td>06.11.2015</td>
<td>Colonialism and Post-Colonialism</td>
</tr>
<tr>
<td>8</td>
<td>13.11.2015</td>
<td>Democracy</td>
</tr>
<tr>
<td>9</td>
<td>20.11.2015</td>
<td>Violence</td>
</tr>
<tr>
<td>10</td>
<td>27.11.2015</td>
<td>Human Rights</td>
</tr>
<tr>
<td>11</td>
<td></td>
<td>Reading Week &amp; Office Drop-in Session (re: exam prep)</td>
</tr>
</tbody>
</table>

Course Lectures and Readings

**Week 1. Introduction to the Anthropology of Politics** (25 Sept)
What is political anthropology and how does an anthropology of politics differ from the study of politics in political science? This week will introduce the anthropology of politics and give a historical overview of this disciplinary subfield. We will consider how and where we locate the political, and the ways in which politics might be said to operate.

**Essential Readings**

**Discussion Readings**
Further Readings

Week 2. Sovereignty and the State (2 October)
After being exempted from serious ethnographic enquiry in the classics of political anthropology, the state and its forms of power have re-emerged as a central interest. While seemingly an all-powerful agent, much anthropological work brings out the failures and paradoxes of state power. In this process, a number of questions emerge: what is ‘the state’? How can anthropologists study it? An ethnographic perspective on the state allows new questions to be asked of it, such as the relationship between sovereignty and the state. The state is classically seen as sovereign, containing within itself the supreme law making body and whose power is absolute and indivisible. The power to wield legitimate violence, however, may not only lay with the state, and the state’s sovereignty is often contested.

Essential Readings

Discussion Readings
Further Readings

Week 3. Power and Resistance (9 October)
Where should we look for significant political events? Anthropologists have challenged the idea that acts of political significance should not solely be located in the domain of formal politics. One way they have done so is by examining the forms of resistance to political domination that might be present in everyday acts among the seemingly most powerless. In doing so questions are also asked about the nature and location of power itself. This session focuses on the relationships between power and domination, hegemony and discourse, agency and resistance. How do aspects of everyday life become symbols of resistance? Does an emphasis on everyday forms of resistance to domination result in a corresponding neglect of everyday forms of co-operation? Have anthropologists romanticised resistance?

Essential Readings

Discussion Reading
Further Readings

Week 4. Nationalism (16 October)
Contemporary thinking on globalization explores the idea that national boundaries and citizenship have become more fluid due to trade and migration. Historical perspective, however, reveals that concepts of nation-state as well as actual borders are relatively recent phenomena. Indeed, it may be argued that the past 200 years of nation-states are anomalous and fluidity more the historical norm. From this position, we ask: What are the origins of nationalism, and intellectual understandings of it? How did anthropology as a discipline emerge in relation to this political doctrine and practice? How are nations, states and subject-citizens constructed? How have the political imperatives of nationalisms affected the practice of anthropology? How will the idea of “nation-state” work out in the future?

Essential Readings

Discussion Reading
Additional Readings

Week 5. Religion and Secularism (23 October)
How has the sphere of politics become conceptually separated from the domain of religion? This session will investigate the ongoing debates about the place of religion in the public sphere. Why have anxieties around political religiosity re-surfaced in recent years? How can we understand the imbrications of religious vocabularies and sentiments in contemporary politics? How does politics play itself out in ritual idioms?

These questions will be framed by current explorations in political theology, which show the theological underpinnings of contemporary political concepts.

Essential Readings

Discussion Readings
Further Readings

Week 6. Citizenship and Migration (30 October)
Citizenship is a central concept for modern politics, based on an assumption that the state is accountable to its citizens and all people have equal rights and responsibilities. But what happens to those who are deemed not to be citizens, and how does the state decide who is and is not a citizen? Recent debates about immigration have raised questions the limits of equality and the naturalization of difference. This session explores how citizenship is not simply the product of an abstract set of legal rights or self-evident nationality, but is produced through the everyday encounters between citizen/subjects and those who act in the name of the state.
**Essential Readings**


**Discussion Reading**


**Further Readings**


7. Colonialism and Post-Colonialism (6 November)
From the start, anthropologists have worked in societies shaped by colonial power, even if they preferred to either ignore its presence or to work actively within colonial administrations. Colonialism brought about major change in knowledge systems, identities and forms of rule in large parts of the non-European world. What are the key forms of colonial power and how have anthropologists studied these forms? What lasting impact has colonialism left on post-independence politics and contemporary violence?

**Essential Readings**


**Discussion Reading**

**Further Readings**


Week 8. Democracy (13 November)
Mainstream global discourse treats liberal democracy as a universal virtue against which political realities are judged. Features such as an electoral system, popular sovereignty, protection of individual rights and the rule of law are endowed with a normative force. The prevailing assumption is that democratisation is a linear process through which countries gradually progress, with democracy as the end point. However, anthropological perspectives on democracy show that such a normative model does not capture the plurality of democratic forms and the realities of democracy on the ground. In what ways do cultural norms and practices articulate, translate, reinvent or recombine the liberal democratic model? What are the processes and mechanisms behind the normalization and legitimation of democracy?

Essential Readings

Discussion Reading

Further Readings
Further Readings continued

Week 9. Violence (20 November)
This lecture explores how we should understand the relationship between violence and peace. Is violence an inevitable part of contemporary political life, or a pathological distortion? This session focuses on debates over the current ‘war on terror’ and explores what, if anything, anthropology can offer to an understanding of political violence? In doing so, it asks how can we understand the causes and implication of political violence, can we distinguish between different types of violence, and should we even try?

Essential Readings

Discussion Reading

Further Readings
Further Readings continued

Week 10. Human Rights (27 November)
What does it mean to claim that all human beings have the same rights? In this session we examine anthropology’s changing approaches to the notion of universal rights. Following the creation of the Universal Declaration of Human Rights in the late 1940s, anthropologists were initially sceptical about its apparently universalizing cultural claims. However, work in the 1990s increasingly came to question the assumptions behind the distinction between universal and culturally specific claims about human rights. The session will conclude by examining the relationship between academic critique and political action.

Essential Readings


Discussion Reading
Further Readings
Low, Setha and Sally Engle Merry. 2010. Engaged Anthropology: Diversity and Dilemmas. *Current Anthropology* 51:S2
APPENDIX 1 – SUBMISSION & ASSESSMENT INFORMATION

Word Count Penalties
Your Culture and Power short essay should be 1500 words (excluding bibliography). Essays above 1500 words will be penalised using the ordinary level criterion of 1 mark for every 20 words over length: anything between 1501 and 1520 words will lose one mark, anything between 1521 and 1540 two marks, and so on.

You will not be penalised for submitting work below the word limit. However, you should note that shorter essays are unlikely to achieve the required depth and that this will be reflected in your mark.

ELMA: Submission and Return of Coursework
Coursework is submitted online using our electronic submission system, ELMA. You will not be required to submit a paper copy of your work.

Marked coursework, grades and feedback will be returned to you via ELMA. You will not receive a paper copy of your marked course work or feedback.

For information, help and advice on submitting coursework and accessing feedback, please see the ELMA wiki at https://www.wiki.ed.ac.uk/display/SPSITWiki/ELMA
Further detailed guidance on the essay deadline and a link to the wiki and submission page will be available on the course Learn page. The wiki is the primary source of information on how to submit your work correctly and provides advice on approved file formats, uploading cover sheets and how to name your files correctly.

When you submit your work electronically, you will be asked to tick a box confirming that your work complies with university regulations on plagiarism. This confirms that the work you have submitted is your own.

Occasionally, there can be technical problems with a submission. We request that you monitor your university student email account in the 24 hours following the deadline for submitting your work. If there are any problems with your submission the course secretary will email you at this stage.

We undertake to return all coursework within 15 working days of submission. This time is needed for marking, moderation, second marking and input of results. If there are any unanticipated delays, it is the course organiser’s responsibility to inform you of the reasons.

All our coursework is assessed anonymously to ensure fairness: to facilitate this process put your Examination number (on your student card), not your name or student number, on your coursework or cover sheet.

Return of Feedback
Feedback for coursework will be returned on the following dates:

Short Essay (via ELMA) = 10 November 2015
Exam Feedback and Viewing Exam Scripts:
General exam feedback will be provided for all courses with an examination. General feedback will be uploaded to the relevant course learn page within 24 hours of the overall marks for the course being returned to Students.

Students will also receive individual feedback on their exam. Individual exam feedback will be collected from the Undergraduate Teaching Office Reception and the relevant Course Secretary will contact students to let them know when this is available. When collecting feedback, students will need to bring their student cards with them as proof of identity.

If students wish to view their scripts for any reason, they must contact the relevant Course Secretary via email to arrange this.

The Operation of Lateness Penalties
Unlike in Years 1 and 2, NO EXTENSIONS ARE GRANTED WITH RESPECT TO THE SUBMISSION DEADLINES FOR ANY ASSESSED WORK AT HONOURS LEVEL.

Managing deadlines is a basic life-skill that you are expected to have acquired by the time you reach Honours. Timely submission of all assessed items (coursework, essays, project reports, etc.) is a vitally important responsibility at this stage in your university career. Unexcused lateness can put at risk your prospects of proceeding to Senior Honours and can damage your final degree grade.

If you miss the submission deadline for any piece of assessed work 5 marks will be deducted for each calendar day that work is late, up to a maximum of five calendar days (25 marks). Thereafter, a mark of zero will be recorded. There is no grace period for lateness and penalties begin to apply immediately following the deadline. For example, if the deadline is Tuesday at 12 noon, work submitted on Tuesday at 12.01pm will be marked as one day late, work submitted at 12.01pm on Wednesday will be marked as two days late, and so on.

Failure to submit an item of assessed work will result in a mark of zero, with potentially very serious consequences for your overall degree class, or no degree at all. It is therefore always in your interest to submit work, even if very late.

Please be aware that all work submitted is returned to students with a provisional mark and without applicable penalties in the first instance. The mark you receive on ELMA is therefore subject to change following the consideration of the Lateness Penalty Waiver Panel (please see below for further information) and the Board of Examiners.

How to Submit a Lateness Penalty Waiver Form (LPW)
If there are extenuating circumstances beyond your control which make it essential for you to submit work after the deadline you must fill in a ‘Lateness Penalty Waiver’ (LPW) form to state the reason for your lateness. This is a request for any applicable penalties to be removed and will be considered by the Lateness Penalty Waiver Panel.
Before submitting an LPW, please consider carefully whether your circumstances are (or were) significant enough to justify the lateness. Such circumstances should be serious and exceptional (e.g. not a common cold or a heavy workload). Computer failures are not regarded as justifiable reason for late submission. You are expected to regularly back-up your work and allow sufficient time for uploading it to ELMA.

You should submit the LPW form and supply an expected date of submission as soon as you are able to do so, and preferably before the deadline. Depending on the circumstances, supporting documentation may be required, so please be prepared to provide this where possible.

LPW forms can be found in a folder outside your SSO’s office, on online at: http://www.sps.ed.ac.uk/undergrad/on_course_students/assessment_and_regulations/coursework_requirements/coursework_requirements_honours

Forms should be returned by email or, if possible, in person to your SSO. They will sign the form to indicate receipt and will be able to advise you if you would like further guidance or support.

Please Note: Signing the LPW form by either your SSO or Personal Tutor only indicates acknowledgment of the request, not the waiving of lateness penalties. Final decisions on all marks rest with Examination Boards.

There is a dedicated SSO for students in each subject area in SPS. To find out who your SSO is, and how to contact them, please find your home subject area on the table below:

<table>
<thead>
<tr>
<th>Subject Area</th>
<th>Name of SSO</th>
<th>Email</th>
<th>Phone</th>
<th>Chrystal MacMillan Building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Politics</td>
<td>Irena Coubrough</td>
<td><a href="mailto:Irena.Coubrough@ed.ac.uk">Irena.Coubrough@ed.ac.uk</a></td>
<td>0131 650 4253</td>
<td>Room 1.05,</td>
</tr>
<tr>
<td>International Relations</td>
<td>Rebecca Shade</td>
<td><a href="mailto:rebecca.shade@ed.ac.uk">rebecca.shade@ed.ac.uk</a></td>
<td>0131 651 3896</td>
<td>Room 1.05,</td>
</tr>
<tr>
<td>Social Anthropology</td>
<td>Vanessa Feldberg</td>
<td><a href="mailto:vanessa.feldberg@ed.ac.uk">vanessa.feldberg@ed.ac.uk</a></td>
<td>0131 650 3933</td>
<td>Room 1.04,</td>
</tr>
<tr>
<td>Social Policy</td>
<td>Louise Angus</td>
<td><a href="mailto:L.Angus@ed.ac.uk">L.Angus@ed.ac.uk</a></td>
<td>0131 650 3923</td>
<td>Room 1.08,</td>
</tr>
<tr>
<td>Social Work</td>
<td>Jane Marshall</td>
<td><a href="mailto:jane.marshall@ed.ac.uk">jane.marshall@ed.ac.uk</a></td>
<td>0131 650 3912</td>
<td>Room 1.07,</td>
</tr>
<tr>
<td>Sociology</td>
<td>Karen Dargo</td>
<td><a href="mailto:Karen.Dargo@ed.ac.uk">Karen.Dargo@ed.ac.uk</a></td>
<td>0131 651 1306</td>
<td>Room 1.03,</td>
</tr>
<tr>
<td>Sustainable Development</td>
<td>Sue Renton</td>
<td><a href="mailto:sue.renton@ed.ac.uk">sue.renton@ed.ac.uk</a></td>
<td>0131 650 6958</td>
<td>Room 1.09,</td>
</tr>
</tbody>
</table>

If you are a student from another School, you should submit your LPW to the SSO for the subject area of the course, Vanessa Feldberg.
Plagiarism Guidance for Students: Avoiding Plagiarism:
Material you submit for assessment, such as your essays, must be your own work. You can, and should, draw upon published work, ideas from lectures and class discussions, and (if appropriate) even upon discussions with other students, but you must always make clear that you are doing so. Passing off anyone else’s work (including another student’s work or material from the Web or a published author) as your own is plagiarism and will be punished severely.

When you upload your work to ELMA you will be asked to check a box to confirm the work is your own. All submissions will be run through ‘Turnitin’, our plagiarism detection software. Turnitin compares every essay against a constantly-updated database, which highlights all plagiarised work. Assessed work that contains plagiarised material will be awarded a mark of zero, and serious cases of plagiarism will also be reported to the College Academic Misconduct Officer. In either case, the actions taken will be noted permanently on the student’s record.

For further details on plagiarism see the Academic Services’ website:
http://www.ed.ac.uk/schools-departments/academic-services/students/undergraduate/discipline/plagiarism

Data Protection Guidance for Students:
In most circumstances, students are responsible for ensuring that their work with information about living, identifiable individuals complies with the requirements of the Data Protection Act. The document, Personal Data Processed by Students, provides an explanation of why this is the case. It can be found, with advice on data protection compliance and ethical best practice in the handling of information about living, identifiable individuals, on the Records Management section of the University website at:
http://www.ed.ac.uk/schools-departments/records-management-section/data-protection/guidance-policies/dpforstudents
APPENDIX 2 – GENERAL INFORMATION

Students with Disabilities.
The School welcomes disabled students with disabilities (including those with specific learning difficulties such as dyslexia) and is working to make all its courses as accessible as possible. If you have a disability special needs which means that you may require adjustments to be made to ensure access to lectures, tutorials or exams, or any other aspect of your studies, you can discuss these with your Student Support Officer or Personal Tutor who will advise on the appropriate procedures.

You can also contact the Student Disability Service, based on the University of Edinburgh, Third Floor, Main Library, You can find their details as well as information on all of the support they can offer at: http://www.ed.ac.uk/student-disability-service

Learning Resources for Undergraduates
The Study Development Team at the Institute for Academic Development (IAD) provides resources and workshops aimed at helping all students to enhance their learning skills and develop effective study techniques. Resources and workshops cover a range of topics, such as managing your own learning, reading, note making, essay and report writing, exam preparation and exam techniques.

The study development resources are housed on 'LearnBetter' (undergraduate), part of Learn, the University's virtual learning environment. Follow the link from the IAD Study Development web page to enrol: www.ed.ac.uk/iad/undergraduates

Workshops are interactive: they will give you the chance to take part in activities, have discussions, exchange strategies, share ideas and ask questions. They are 90 minutes long and held on Wednesday afternoons at 1.30pm or 3.30pm. The schedule is available from the IAD Undergraduate web page (see above).

Workshops are open to all undergraduates but you need to book in advance, using the MyEd booking system. Each workshop opens for booking 2 weeks before the date of the workshop itself. If you book and then cannot attend, please cancel in advance through MyEd so that another student can have your place. (To be fair to all students, anyone who persistently books on workshops and fails to attend may be barred from signing up for future events).

Study Development Advisors are also available for an individual consultation if you have specific questions about your own approach to studying, working more effectively, strategies for improving your learning and your academic work. Please note, however, that Study Development Advisors are not subject specialists so they cannot comment on the content of your work. They also do not check or proof read students' work.

To make an appointment with a Study Development Advisor, email iad.study@ed.ac.uk

(For support with English Language, you should contact the English Language Teaching Centre).
Discussing Sensitive Topics:
This course addresses a number of topics that some might find sensitive or, in some cases, distressing. You should read this Course Guide carefully and if there are any topics that you may feel distressed by you should seek advice from the course convenor and/or your Personal Tutor.

For more general issues you may consider seeking the advice of the Student Counselling Service, http://www.ed.ac.uk/schools-departments/student-counselling

Guide to Using LEARN for Online Tutorial Sign-Up:
The following is a guide to using LEARN to sign up for your tutorial. If you have any problems using the LEARN sign up, please contact the course secretary by email (lisa.kilcullen@ed.ac.uk).

Tutorial sign up will open on Monday 21 September 2015 and will close on Monday 28 September 2015

Step 1 – Accessing LEARN course pages
Access to LEARN is through the MyEd Portal. You will be given a log-in and password during Freshers' Week. Once you are logged into MyEd, you should see a tab called ‘Courses’ which will list the active LEARN pages for your courses under ‘myLEARN’.

Step 2 – Welcome to LEARN
Once you have clicked on the relevant course from the list, you will see the Course Content page. There will be icons for the different resources available, including one called ‘Tutorial Sign Up’. Please take note of any instructions there.

Step 3 – Signing up for your Tutorial
Clicking on Tutorial Sign Up will take you to the sign up page where all the available tutorial groups are listed along with the running time and location.

Once you have selected the group you would like to attend, click on the ‘Sign up’ button. A confirmation screen will display.

IMPORTANT: If you change your mind after having chosen a tutorial you cannot go back and change it and you will need to email the course secretary. Reassignments once tutorials are full or after the sign-up period has closed will only be made in exceptional circumstances.

Tutorials have restricted numbers and it is important to sign up as soon as possible. The tutorial sign up will only be available until Monday 28 September 2015 so that everyone is registered to a group ahead of tutorials commencing in Week 2. If you have not yet signed up for a tutorial by this time you will be automatically assigned to a group which you will be expected to attend.

External Examiner
The External Examiner for the Social Anthropology Honours programme is: Dr Adam Reed, University of St Andrews.